

Centre Manual – version 3

Changes in this version are:

Section 1

- 1.3.1 Updated list of ILM qualifications including IQuals, specially developed for the international market
- 1.3.4 Changes to studying membership from January 2011
- 1.3.7 ILM shop and updated learning resources

Section 2

- 2.8 Changes to studying membership benefits and duration of free membership from January 2011
- 2.9 Addition of new events on VRQ Assessment (Levels 3 and 5) and Innovative Programme Design for Trainers

Section 3

- 3.2.2 Guidelines for centres considering the provision of Level 6 and Level 7 programmes
- 3.3.3 Welcome brochure for new centres
- 3.6 Link to information on international qualifications including IQuals
- 3.9.6 Level 4 Certificate and Diploma in Management included for ILM assessment support service
Instructions for assessment support for learners with special consideration or working in languages other than English or Welsh
- 3.9.8 Addition of new events on VRQ Assessment (Levels 3 and 5) and Innovative Programme Design for Trainers
- 3.9.11 Updated assessor and internal verifier qualifications

Section 4

- 4.1 Level 4 Certificate and Diploma in Management added to ILM (external) assessment
- 4.3.2 Work for ILM (external) assessment must be submitted by email, not by post and
- 4.3.5

Section 5

- 5.2.3 Changed MIAP to Learning Records Service
- 5.2.5 Updated information on Learning Records Service and contacts for Unique Learner Numbers (ULNs)
- 5.3.1 10 week rule applies for NQF NVQs and for SVQs, but not for the new QCF NVQs

Section 6

- 6.3 Changes to policy for languages other than English and Welsh
- 6.9 Updated RPL policy for NVQs
- 6.10 ILM's strategy on summative assessment