

NEW



ILM LEVEL 5 EXTENDED DIPLOMA IN LEADERSHIP AND MANAGEMENT

ILM/L5EDLM/V2/0611

Introducing the qualification

The ILM Level 5 Extended Diploma in Leadership and Management helps to develop a wide range of leadership and senior management skills and enables learners to have a significant impact on their organisation's performance.

The qualification is comprised of six mandatory units, which cover fundamental and essential management knowledge and skills such as leading organisational innovation and change. Learners then choose from a diverse selection of over 30 optional units to complete their qualification – selecting the subjects that are most relevant to their role or organisation.

Qualification overview

	ILM Level 5 Extended Diploma in Leadership and Management
Credit value	<ul style="list-style-type: none">• 121 credits
Guided learning	<ul style="list-style-type: none">• 191 hours
Duration	<ul style="list-style-type: none">• Completion within three years
Structure	<ul style="list-style-type: none">• Induction – two hours• Six mandatory units• Optional units with a combined minimum total credit value of 16.
Assessment	A mixture of work based assignments, reflective reviews, leadership development plan, reflective log and centre devised assessments.
Entry requirements	There are no formal entry requirements, but you will need to be in a position to generate evidence to demonstrate competence against the standards.

Please note these ILM Vocationally Related Qualifications (VRQs) are part of the Qualifications and Credit Framework (QCF), applicable in England, Wales and Northern Ireland, providing successful candidates with transferable qualification credit.



ILM LEVEL 5 EXTENDED DIPLOMA IN LEADERSHIP AND MANAGEMENT

Overview of units

Ref	Unit title	CV*	Mandatory
M4.01	Understanding the management role	4	
M4.02	Managing the analysis of secondary data	4	
M4.27	Management communication	4	
M4.28	Understanding financial management	2	
M4.29	Managing a healthy and safe environment	2	
M4.30	Managing meetings	3	
M4.36	Managing marketing activities	3	
M4.37	Data collection and analysis to justify management decision-making	2	
M5.02	Managing improvement	3	
M5.03	Making a financial case	3	
M5.04	Developing critical thinking	4	D
M5.05	Leading innovation and change	5	D
M5.06	Becoming an effective leader	5	
M5.07	Managing individual development	4	
M5.08	Managing stress and conflict in the organisation	3	
M5.10	Understanding the organisational environment	5	
M5.11	Understanding organisational culture and ethics	3	
M5.12	Managing customer relations	3	
M5.13	Managing for efficiency and effectiveness	4	
M5.15	Managing projects in the organisation	4	
M5.17	Managing resources	4	
M5.18	Managing information	4	
M5.20	Managing recruitment	5	
M5.23	Analysing and interpreting statistics to inform management decisions	2	
M5.27	Making professional presentations	2	
M5.29	Assessing your own leadership capability and performance	6	D
M5.30	Improving own leadership performance through action learning	15	D
M5.31	Managing own continuing professional development	15	D
M5.32	Learning through complex workplace activities	60	D
M5.44	Managing work analysis	3	
M5.45	Understanding the management of facilities	2	
M5.46	Developing and leading teams to achieve organisational goals and objectives	4	
M6.09	Managing operations research	3	

Learning resources

There is a range of materials available to support ILM qualifications, for full details browse online at www.i-l-m.com/shop. The following are suitable for the ILM Level 5 Extended Diploma in Leadership and Management:

- **Unit Assessments.** These ready-to-use assessments, available at all levels, complete with mark sheets are available for purchase or download
- **Online tools** to measure leadership style or management toughness – developed by industry leaders, AQR Ltd
- **Management Extra.** A collection of 20 workbooks published by Elsevier

ILM membership

All learners can gain free development support for six months with our Trial Membership package. ILM membership brings access to a wide range of online resources, news and information that have been specially selected to support management learning and development. It's the ideal way to help learners get the most from their ILM programme and support their management career.

Learners can simply visit www.i-l-m.com/activate and start their free Trial Membership anytime.

Contact ILM

The ILM Qualification and Membership teams are dedicated to providing the very best in customer care. If you need guidance on any aspect of leadership and management development, whether at an individual or organisational level, contact ILM.

For information on any aspect of ILM qualifications and learning resources contact **01543 266867** or email **customer@i-l-m.com**

For information on ILM membership contact **01543 266886** or email **membership@i-l-m.com**

www.i-l-m.com

* Credit value. Learners complete the mandatory units marked D and choose from the remaining units to make up the required minimum credit value – check with your centre for details